

**MINUTES**  
**TOWN OF NEW GLARUS**  
**Regular Town Board Meeting**  
**Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus**  
**February 10, 2015, 8:09 p.m.**

**ATTENDING:** Board Members: Keith Seward, Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, Pattie Salter and Dennis Nielson

**ALSO ATTENDING:** Mark Hazelbaker and Patrick McGowan

K. Seward called the meeting to order at 8:09 p.m.

1) Proof of Posting: P. Salter confirmed proper posting.

2) Action on Special Meeting of Electorate:

- a) Consider Land and Building Purchase: C. Narveson moved to adopt the resolution 02/10/15, A Resolution Authorizing the Purchase of Property, located at 26 5<sup>th</sup> Avenue, as amended, J. Hoesly 2<sup>nd</sup>. Motion carried.

M. Hazelbaker will draft an amendment to the original offer to purchase based on this amendment. It needs to be completed in two days.

- b) Consider Purchased Building Addition: D. Streiff moved to proceed with the expansion project as outlined by P. McGowan's concept plan after closing, J. Hoesly 2<sup>nd</sup>. J. Hoesly clarified that it is our intent to complete the addition before moving into the office. McGowan will pre-qualify and advertise bids. McGowan estimated the construction to take 3 months. Motion Carried.

8) Chairman's Report: Without objection, item 8b was moved up on the agenda.

- b) Consider Architect proposal, Patrick McGowan: C. Narveson moved to accept McGowan's Architectural Proposal for the New Town Hall Expansion/Remodel in the amount of \$15,600. R. Elkins 2<sup>nd</sup>. Motion carried.

3) Approve Town Board Minutes:

- a) 01/13/2015 Caucus: C. Narveson moved to approve the minutes as presented, D. Streiff 2<sup>nd</sup>. Motion Carried
- b) 01/13/2015 Regular Town Board Meeting: J. Hoesly moved to approve the minutes as presented, R. Elkins 2<sup>nd</sup>. Motion Carried

4) Patrolman's Report:

- a) Accident Report: D. Nielson reported an accident that happened during the last snowstorm, the wing of the 2005 truck bounced off a snow bank and came up and hit the cab of the truck and cracked the windshield. D. Nielson recommended waiting until spring to repair the damages. The truck is still operable. There is a \$250 deductible.

K. Seward noted that the incident brought up a question of when to report the accident to the police and at what point is drug and alcohol testing is necessary. M. Hazelbaker noted that there are standards available. Without objection the issue will be referred to the HR Committee.

- b) Request for Mailbox Replacement – W5572 Spring Valley Road: D. Nielson reported that the mailbox was too close to the road. M. Hazelbaker reported that mailboxes installed less than two feet from the road should not be replaced at the Town's expense. K. Seward noted that has not been the Town's policy.

- c) Possible Action, Turner Lawn Care Proposal: K. Seward reported that this had to do with Morris Lane. Turner Lawn Care has given us a quote of \$50 for plowing and \$50 for salting. Without objection, the board approved the 2015 contract.

5) Public Comments: None.

6) Finance Committee Report:

- a) Accounts Receivable Aging List: D. Streiff reported that \$60 was billed in January. There were no outstanding receivables.
- b) Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that the December accounts balance.
- c) Payment of Bills: C. Narveson moved to approve checks 17885-17931. R. Elkins 2<sup>nd</sup>. Motion Carried.

C. Narveson moved to approve ACH payments: #135066, 708901, 823296, & 823297. D. Streiff 2<sup>nd</sup>. Motion carried.

K. Seward reminded the board that a 5-year plan still needs to be completed by Johnson Block.

7) Clerk-Treasurer Report:

- a) Correspondence:
  - i) Application for the Alpha Romeo Hill Climb Event: Copies of the application filed with the Village were included in the packets. We will be listed as an interested party on their event insurance. No action needed.
  - ii) Waste Management Mailing: P. Salter handed out the draft mailing for the new cart rollout.
  - iii) Library Director Report: January and February's newsletters were included in the packets

8) Chairman's Report:

- a) Consider borrowing for land and/or building purposes: C. Narveson moved to authorize the initial resolution for a loan of up to \$270,000 for the building and additions. Robert Elkins 2<sup>nd</sup>. K. Seward offered to make this subject to the amounts approved from the Parks/Town Hall Sinking Fund, for the purchase of the property and addition located at 26<sup>th</sup> 5<sup>th</sup> Avenue. Motion carried.
- b) Consider Architect proposal, Patrick McGowan: (Moved - see above).

9) Land Planning Report:

- a) Update on Ordinance 110 Revisions: D. Streiff moved schedule a Public Hearing for February 10 to adopt the amendment to Chapter 110 to include the mailbox policy. R. Elkins 2<sup>nd</sup>. Motion carried.
- b) Review Draft Workshop Poster

10) Parks Report: C. Narveson reported that there is an open house tomorrow night at 6:30.

- a) Sinking Fund Deposit Resolution: C. Narveson moved to use 50% of the Parks Sinking Fund for this project. J. Hoesly 2<sup>nd</sup>. K. Seward noted that there are funds from the Impact Fees that could be used to fund Parks projects. After a brief discussion, M. Hazelbaker offered that the Parks Commission extend 50% of the Parks/Town Hall sinking fund and consider an inter fund loan of the balance of the fund to the Town at a rate of 1%. also consider reducing the length of the loan to 15 years. C. Narveson liked the idea of loaning the balance to the Town in an effort to lower the amount of the loan. C. Narveson retracted his original motion, J. Hoesly agreed to the retraction. K. Seward moved to allocate 50% of the Parks/Town Hall Sinking Fund plus the portion of the Impact Fee Account reserved for Community Park Land Acquisition to be used towards the purchase of the land and finally to use the portion of the Impact Fee reserved for Park Improvements to be used for site improvements. These funds will be used to draw down the actual borrowing amount. R. Elkins 2<sup>nd</sup>. This motion is subject to legal review. Motion carried.

11) Schedule Next Board Meeting: Meeting was scheduled for February 10, 2015 immediately following the Chapter 110 amendment Public Hearing.

12) Adjourn: R. Elkins moved to adjourn at 9:40, 2<sup>nd</sup> by D. Streiff. No further discussion. Motion carried unanimously.